



Town of Hilton Head Island  
**Board of Zoning Appeals Meeting**  
**Monday, November 28, 2022 – 2:30 p.m.**  
**AGENDA**

---

The Board of Zoning Appeals meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers.

**1. Call to Order**

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Roll Call**

**4. Welcome and Introduction to Board Procedures**

**5. Approval of Agenda**

**6. Approval of Minutes**

a. October 24, 2022 Meeting

**7. Appearance by Citizens**

Citizens may submit written comments via the [Town's Open Town Hall Portal](#). The portal will close at 4:30 p.m. on Friday, November 25, 2022. Comments submitted through the portal will be provided to the Board of Zoning Appeals and made part of the official record.

**8. Unfinished Business – None**

**9. New Business**

**a. Public Hearing**

**VAR-002628-2022** – Request from Willie Young for a Variance from LMO Sections 16-5-102, Setback Standards, and 16-5-103, Buffer Standards, to allow three existing manufactured homes to remain in the adjacent street and adjacent use setbacks and buffers to be able to subdivide the property. The property is addressed as 5, 7 and 9 Palm Tree Place with a parcel number of R510 004 000 0418 0000.

**b. Public Hearing**

**VAR-002641-2022** – Request from Jay Nelson of May River Custom Homes, on behalf of Dawn and Craig Lamb, for a Variance from LMO Section 16-5-102.D Adjacent Use Setback Requirements, to allow a proposed utility room, HVAC and garage to encroach within the setback. The property is located at 9 Mossy Oaks Lane, with a parcel number of R510 012 000 0487 0000.

**10. Board Business**

a. Election of new Chair and Vice Chair

## **11. Staff Reports**

- a.** Status of VAR-00245-2022 (33 Corine Lane)
- b.** Status of Appeals to Circuit Court
- c.** Status of LMO Amendments

## **12. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**